

Expression of Interest for Managing Residential Schools in Meghalaya

Section-I

Information to bidder

1	Date of commencement of issue of EoI documents	29 th August 2025
2	Start date of bid submission	29 th August 2025
3	Last date & time for submission of Bid (EoI) & Bid EoI	22 nd September 2025
4	Date & Time of opening of the EoI	22 nd September 2025: 04:00 PM
5	EoI is to be submitted offline at the State Project Office.	Interim Chief Executive Officer, Directorate Of School Education & Literacy, Kennelworth Road Laitumkhrah, Shillong – 793003, Meghalaya.
6	Place of Documents & Technical Bids (EoI) submission (hard copy) and opening of Tender	Office of the Directorate Of School Education & Literacy, Kennelworth Road Laitumkhrah, Shillong – 793003, Meghalaya.

Detailed invitation for EoI can be downloaded from: <https://ssa.megeducation.gov.in/>

SECTION –II

General Condition of Contract (GCC)

1. Introduction

The Meghalaya Residential School Society (MeRSS), Government of Meghalaya, in its effort to augment the education system in the state, invites expressions of interest (EOI) from Non-Governmental Organizations (NGOs) for the management and administration of residential schools in Meghalaya. These schools aim to provide quality education and holistic development to children, particularly those from marginalized and underserved communities, in a safe and nurturing environment.

2. Location and Scheme Name:

- i. **RMSA Girls Hostel** – Ensuring a safe, secure, and conducive living environment for the students. Kasturba Gandhi Balika Vidyalayas (KGBVs) were sanctioned under the erstwhile Sarva Shiksha Abhiyan (SSA) as residential schools at upper primary level for girls belonging to disadvantaged groups such as SC, ST, OBC, Minority and Below Poverty Line (BPL) families. The Girls Hostel Component of erstwhile Rashtriya Madhyamik Shiksha Abhiyan (RMSA) which was operational till the year 2017-18 provided hostel facility for girl students in the age group of 14-18 years, studying in classes IX to XII and belonging to SC, ST, OBC, Minority communities and Below Poverty Line families.

Under the newly launched Integrated Scheme of School Education-Samagra Shiksha, effective from the year 2018-19, provision has been made to upgrade the existing KGBVs at upper primary level to upto senior secondary level with a capacity of 150-250 girls in convergence with the erstwhile Girls Hostel Scheme. The scheme envisages to provide :

- access and quality education to girls from disadvantaged groups by setting up residential schools from upper primary to senior secondary level
- to ensure smooth transition of girls from elementary to secondary and up to class XII wherever possible by ensuring the facility of at-least one residential school for girls from classes VI-XII in every Educationally Backward Blocks.

In the State of Meghalaya, there are 9 nos of Girls Hostels located in EBB of Songsak, Samanda, in East Garo Hills, Betasing, Zikzak, Dadenngiri, Sellsella, Tikrikilla, Dalu in West Garo Hills and Baghmara Block in South Garo Hills. (*Please see Annexures*).

- ii. **Model School** – Managing academic programs, extracurricular activities, and overall development of students.

The Government of India with a view to push forward its vision for Universalisation of Secondary Education as envisaged in the National Policy on Education (NPE) 1992 and in order to make secondary education of good quality, accessible and affordable to all young persons, at least one good quality model school in every (EBB) **educational backward blocks** of the District was recommended. The proposal for setting up high quality model schools was rolled out in an understanding that the cost is to be shared by the Centre and State in the funding pattern of 90:10 for the special category States. *(Please see Annexures)*.

- A) **The Concept:** The Model Schools are expected to have infrastructure and facilities of the same standard as in Kendriya Vidyalaya, with stipulations on pupil teacher ratio, ICT usage, holistic educational environment, appropriate curriculum and emphasis on output and outcome.

Facilities under Model School:

Sl	Description of Space	No. of rooms
A	Teaching Space	
1	UP Rooms	6
2	Secondary & Higher Secondary	8
3	Computer Room	2
4	Physic, Chemistry & Biology lab	6
5	Activity, Art room, SUPW, etc	4
	Library	1
B	Administrative Spaces	
1	Principal's Room	1
2	Office	1
3	Staff Common Room	1
4	Examination Room	1
	Total	31

*****(Educationally Backward Blocks (EBBs)*** means a block (this is an intermediate geographical cluster between village and a district) where the level of rural female literacy is less than the national average and the gender gap in literacy rate is above the national average. A block has been designated as an EBB on the basis of twin criteria of Female Literacy Rate (FLR) being below the national average of 46.13% and Gender Gap in Literacy being above the national average of 21.59%. This criteria for identifying an EBB has been earmarked by the Registrar General of India and Census Commissioner, India (RGI)).

B) Districts & Block of the Girls Hostel and Model Schools

West Garo Hills - Betasing/ Zik Zak/Selsella/ Dadenggre/ Dalu/Tikrikilla

East Garo Hills – Songsak / Samanda

South Garo Hills – Baghmara

iii. State Residential Schools

The 19 Residential Schools were conceptualised under SCA and State Fund as a co-educational institutions from classes 1-12

- 1) **Facilities in Residential Schools:** Core infrastructure consists of classrooms, staff quarters, students hostels and Science laboratory. Other infrastructure includes sports complex, auditorium, kitchen garden and green area.

2) **Unit Cost**

- Rs. 2.5 crore per school approx. The allotted fund of Rs. 28.00 crore to PWD was earmarked for land development, fencing and phase –I building.

(Please see Annexures)

2. Objective

The primary objective of this EOI is to identify capable and experienced NGOs that can take on the responsibility of managing residential schools. The selected NGOs will be expected to oversee the administration, academic activities, infrastructure development, and welfare of students in these institutions.

3. Scope of Work

The selected NGOs will be required to undertake the following responsibilities:

- **Academic Management:** Ensure the provision of quality education, including curriculum delivery, teaching methodologies, assessment, and remedial measures for students.
- **Infrastructure Management:** Oversee the maintenance and development of school facilities, including classrooms, hostels, sports facilities, dining areas, and sanitation.
- **Student Welfare:** Provide a safe, healthy, and supportive environment for students, including healthcare, counselling, and extra-curricular activities.
- **Teacher Training:** Organize capacity-building and professional development programs for teaching staff.
- **Community Engagement:** Engage with local communities, parents, and stakeholders to ensure the active involvement of the community in school activities and governance.
- **Monitoring and Reporting:** Implement systems for monitoring student performance, teacher effectiveness, and school infrastructure. Provide regular reports to the concerned authorities on progress and outcomes.

4. Eligibility Criteria

To qualify for consideration, the NGO must meet the following criteria:

- **Legal Status:** Registered as an NGO under the relevant laws of India (e.g., the Indian Trusts Act, Societies Registration Act, or Section 8 of the Companies Act).
- **Experience:** A minimum of 3 years of experience in managing educational institutions, particularly residential schools, with a proven track record of success.
- **Expertise:** Demonstrated expertise in areas such as curriculum development, child psychology, student welfare, teacher training, and community outreach.
- **Financial Capacity:** The NGO should be financially stable with the ability to manage and implement large-scale educational projects.
- **Human Resources:** Availability of qualified and experienced staff to manage and operate the schools.

5. Submission Requirements

Interested NGOs are required to submit the following documents as part of their EOI:

- A cover letter expressing interest in the project and outlining the NGO's experience and capacity to manage residential schools.
- A detailed proposal that includes:
 - Organizational profile, including registration details and history.
 - Details of previous educational projects undertaken, particularly those related to residential schools.
 - Approach and methodology for managing the schools.
 - Proposed plan for student welfare and community engagement.
 - **Detailed budget and financial plan for the proposed project.**
- Copies of relevant certificates, such as the NGO registration certificate, audited financial statements for the last 3 years, and any other relevant documents pertaining to previous educational projects alongwith case/impact study.

6. Evaluation Criteria

EOIs will be evaluated based on the following parameters:

- **Experience in Educational Management:** Proven experience in managing residential schools or similar projects.
- **Proposed Approach:** The quality and feasibility of the proposed approach to managing the schools.
- **Financial Health:** The financial capacity and sustainability of the NGO.
- **Staff Qualifications:** The qualifications and experience of the staff proposed for the project.
- **Community and Stakeholder Engagement:** The ability to engage with local communities, parents, and other stakeholders.

7. Submission Process

- **Deadline for Submission:** [.]
- **Mode of Submission:** EOIs must be submitted in a sealed envelope to the following address: **Office of the Interim Chief Executive Officer, Office of the Director of School Education and Literacy** Government of Meghalaya, Shillong, Meghalaya. Alternatively, EOIs can be submitted electronically to [merssociety@gmail.com].
- **For further information:** merssociety@gmail.com (Please queries to this email address)

8. Terms and Conditions.

- The Government of Meghalaya reserves the right to accept or reject any or all EOIs.
- The selected NGOs will enter into a formal Memorandum of Understanding (MoU) with the Government of Meghalaya for the management of the schools.
- NGOs must ensure compliance with all applicable laws, including child protection regulations and educational standards.
- *To ensure that the selected organisation should suitably qualified and possesses adequate experience in managing residential schools.*
- The MeRSS is expecting a Lease/Rent basis agreement on nominal rates with specification on the duration of the lease, whether it is for a fixed term (e.g., 11 months, 1 year) or month-to-month or whichever applicable under rule.
- **Rent amount and payment terms:** The EoI must state the rent amount, due date, payment method, and any penalties for late payments.
- **The EoI shall also specify the 75% mandatory reservation of seats to the under-privilege, SC/ST, OBC, BPL Children residing within the State notified Neighbourhood Norms under the RTE Act 2009.**

9. INSTRUCTIONS TO APPLICANT: The Expression of Interest is to be submitted in the manner prescribed below:-

All information as detailed below is to be submitted in two hard copies in separately sealed envelopes:

- a) Applicant Firm's Expression of Interest as per Format-1.
- b) Applicant Firm's Details as per Format-2.
- c) Financial strength of the Applicant Firm as per Format-3.
- d) Experience of the Applicant Firm as per Format-4.

Applicants must ensure that their EoI response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the responses.

10. CONDITION UNDER WHICH EOI IS ISSUED: The EOI is not an offer and is issued with no commitment. MeRSS reserves the right to withdraw, amend, modify the EOI and or vary any part thereof at any stage. MeRSS further reserves the right to cancel the EoI at any stage.

11.FORMATS FOR SUBMISSION

FORMAT – 1

APPLICANT’S EXPRESSION OF INTEREST

To : The Interim Chief Executive Officer,
Meghalaya Residential School Society

Sub: Submission of Expression of Interest for Development and Services of TLM-ECCE

In response to the aforementioned Invitation for Expressions of Interest (EOI) published on _____ for the above purpose, we would like to submit the required information and expressing our interest to carry out the above proposed task.

As instructed, we attach 2 sets of the following documents in sealed envelopes:

- a) Applicant Firm’s Details as per Format-2.
- b) Financial strength of the Applicant Firm as per Format-3.
- c) Experience of the Applicant Firm as per Format-4.

Sincerely Yours,

Signature of the applicant [Full name & Designation of applicant]

Firm Name

Stamp.....

Date: Place:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

FORMAT – 2 DETAILS OF APPLICANT'S FIRM

SL	Particulars	Details Along with the Supporting documents
1	Firms legal entity & Name	
2	Type of organization (Proprietorship/Partnership)	
3	Country of Incorporation/Registration	
4	Name of Directors/Partners/Proprietors	
5	Incorporation Document / Date of Incorporation/Registration	
6	Corporate Identity Number	
7	GST Registration Number	
8	PAN Number	
9	Service Tax Registration Number	
10	Full Particulars of Registered office Address	
11	Telephone No	
12	Email ID	
13	Website	
14	No. of Office Branches across country	
15	Empanelment with Govt. Organizations (Mention names along with copies of Certificates)	
16	Staff Strength (A list to be enclosed with Educational Qualification & Experience)	
17	Details of sub-consultants (if any)	
18	ISO certification (if any)	
19	Whether the firm has been blacklisted/debarred by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous? If yes, details thereof.	

Note: Self attested hard copies shall be provided in support of the documentary evidence.

Signature of the applicant

[Full name & Designation of applicant]

Firm Name Stamp.....

Date:

Place

FORMAT- 3 FINANCIAL STRENGTH

Name of the Applicant Organisation: _____

Turn-over accounts for last three years:

Sl		1 st FY (2020-21)	2 nd FY (2021-22)	3 rd FY (2022-23)	Average Annual Turnover (Rs.in lakh)
		A	B	C	(A+B+C)/3
1	Annual Turnover for the Financial Year (FY)				

Balance Sheets for FY (2020-21, 2021-22 & 2022-23), duly certified by Chartered Accountants needs to be submitted along with the response.

Signature of the applicant

[Full name & Designation of applicant]

Firm Name Stamp.....

Date:

Place:

FORMAT – 4

EXPERIENCE IN RELATED FIELDS

Overview of the past experience of the Applicant Firm in all aspects related to Brand Building related

Sl	Items	Number of Assignments since last 3 years (till 28.02.2025)	Value of each assignment in Lakhs of Rs. (Enclose copy of each order)	Mention the name of Client/ Organization (Enclosed completion certificates Any other	Remarks
1	Experience of assignments of similar nature				
2	Experience in carrying out similar assignments in State Government				
3	Experience in carrying out Similar assignments in Public sector.				

List of major orders / works may also be provided.

Signature of the applicant [Full name & Designation of applicant]

Firm Name

Stamp.....

Date:

Place:

12. Conclusion

The Government of Meghalaya is committed to improving educational outcomes for children, especially in rural and underserved areas. We encourage NGOs with the requisite experience, vision, and passion for education to apply for this important initiative. Together, we can create an inclusive and empowering educational environment for the children of Meghalaya.

Annexures:

Abstract of Residential School, Model Schools and KGBV Type IV				
Sl No	District	Residential Schools	Model Schools	KGBV Type IV
1	East Garo Hills	2	2	2
2	East Jaintia Hills	3	0	0
3	East Khasi Hills.	2	0	0
4	Ri-Bhoi District	3	0	0
5	South Garo Hills	1	1	1
6	South West Garo Hills	0	2	2
7	West Garo Hills	3	4	4
8	West Jaintia Hills	2	0	0
9	West Khasi Hills	2	0	0
10	West Khasi Hills.	1	0	0
Total		19	9	9

Residential Schools						
Sl.No.	District	Location	Estimated amount	Tender Value	Physical progress	Total amount paid
1	Ri-Bhoi District	Mawtari Myndon Village Umsning Ri-Bhoi District	2,75,52,400.00	2,44,91,000.00	80%	224.38(L)
2	West Khasi Hills	Riangkhain village Mawshynrut West Khasi Hills	2,75,52,400.00	2,44,91,000.00	90%	239.81(L)
3	East Khasi Hills.	Mawsmait Nongthymmai, Shella Bholaganj, East Khasi Hills.	2,75,52,400.00	2,44,91,000.00	60%	192.05(L)
4	West Khasi Hills.	Shnongkalong village, Ranikor West Khasi Hills.	2,75,52,400.00	2,44,91,000.00	80%	221.31(L)
5	East Khasi Hills.	Lawbah village, Mawsynram Block, East Khasi Hills.	2,75,52,400.00	2,44,91,000.00	75%	224.81(L)
6	Ri-Bhoi District	Jirang village, Ri-Bhoi District	2,75,52,400.00	2,44,91,000.00	75%	178.86(L)
7	Ri-Bhoi District	Nongnai Synpi village, Ri-Bhoi District	2,75,52,400.00	2,44,91,000.00	15%	39.46(L)
8	West Khasi Hills	Lawbyrtun, West Khasi Hills	2,75,52,400.00	2,44,91,000.00	50%	201.48(L)
9	West Jaintia Hills	Thadlaskein Block, Jaintia Hills at Sabahmuswang village	2,80,28,200.00	2,49,13,800.00	100%	280.282(L)
10	East Jaintia Hills	Saipung Block, Jaintia Hills at Jalaphet village at Madan Dohmuid	2,80,28,200.00	2,49,13,800.00	100%	272.77(L)
11	East Jaintia Hills	Amlarem Block, Jaintia Hills at Pdengshakap village	2,80,28,200.00	2,49,13,800.00	100%	272.80(L)
12	East Jaintia Hills	Byndihati Village, Khliehriat Block, Jaintia Hills	2,80,28,200.00	2,49,13,800.00	100%	272.61(L)
13	West Jaintia Hills	Laskein Block, Jaintia Hills at Shangpung Khliehrangnah village	2,80,28,200.00	2,49,13,800.00	100%	280.282(L)
14	East Garo Hills	Insambal Village Kharkutta Block (East Garo Hills)	2,85,01,100.00	2,53,33,300.00	100%	277.73(L)
15	East Garo Hills	Nongchram Dehmik Village, Rongjeng Block (East Garo Hills)	2,85,01,100.00	2,53,33,300.00	34%	89.47(L)
16	West Garo Hills	Edenbari ABDK, Rongram Block (West Garo Hills)	2,85,01,100.00	2,53,33,300.00	100%	266.92(L)
17	West Garo Hills	Chigitchakgre Village, Gambegre Block (West Garo Hills)	2,85,01,100.00	2,53,33,300.00	100%	286.46(L)
18	West Garo Hills	Raja Ronggat Village, Chockpot Block (West Garo Hills)	2,85,01,100.00	2,53,33,300.00	45%	126.64(L)
19	South Garo Hills	Kapasipara Village, Gasuapara Block (South Garo Hills)	2,85,01,100.00	2,53,33,300.00	100%	285.53(L)

MODEL SCHOOLS

Sl No	District	Block	Nosof Rooms	RevisedAmount Sanctioned (Rs.InCrore)	Physical Progress	Fund Released
1	EastGaroHills	Songsak	31	381.04	100%	381.04
2	EastGaroHills	Samanda	31	391.36	100%	391.36
3	SouthGaroHills	Baghmara	31	445.23	100%	445.23
4	SouthWestGaroHills	Betazing	31	329.94	100%	329.94
5	SouthWestGaroHills	Zikzak	31	377.10	100%	377.10
6	WestGaroHills	Dadengre	31	413.15	100%	413.15
7	WestGaroHills	Selsella	31	348.03	100%	348.03
8	WestGaroHills	Tikrikilla	31	341.99	100%	341.99
9	WestGaroHills	Dalu	31	360.03	100%	360.03

KGBVTYPE4									
Sl No	District	Block	Nos of Rooms	Capacity	Location	Sanctioned Amount (Rs.InCrore)	Physical Progress	Fund Released	Remarks
1	EastGaroHills	Songsak	35	100Beds	TebilBonegre	167.50	100%	167.50	35 number of rooms including Kitchen Dining, Security Room, Recreation Room, Bed Room.
2	EastGaroHills	Samanda	35	100Beds	KalakSongital	167.50	100%	167.50	
3	SouthGaroHills	Baghmara	35	100Beds	Mandalgitok	167.50	80%	167.50	
4	SouthWestGaroHills	Betazing	35	100Beds	ChondanNokatVillage	167.50	100%	167.50	
5	SouthWestGaroHills	Zikzak	35	100Beds	DemdemmakonaVillage	167.50	100%	167.50	
6	WestGaroHills	Dadengre	35	100Beds	Rangigonggang Village	167.50	100%	167.50	
7	WestGaroHills	Selsella	35	100Beds	Nekhakpara Village	167.50	100%	167.50	
8	WestGaroHills	Tikrikilla	35	100Beds	Bondukmal li Village	167.50	100%	167.50	
9	WestGaroHills	Dalu	35	100Beds	KheraparaVillage	167.50	100%	167.50	